

Research Steps

Step One: Locate a reliable source.

Step Two: Pre-read the source for quality.

Look through the index. Look through the table of contents. Check chapter titles, search for many different keywords related to your topic.

Step Three: Does it connect to:

Your topic? The theme? The historical context of your topic? If yes, then go to step four. If not, either check with an adult or find another source.

Step Four: Is it a good source for notes? Fill out the citation details for your bibliography.

Step Five: Tag it Primary or Secondary.

Step Six: Read for Main Ideas related to your topic. Take notes related to the basic outline.

Step Seven: Take quality notes in your own words.

Step Eight: Write annotation details.

EXTRA STUFF YOU SHOULD DO.....

- Check the bibliography of this source for other sources (usually a gold mine!)
- Check the index and table of contents for other related information on your topic.
- Look for additional keywords that you can use for finding other related sources.
- Read sources with a wary eye!